

- 24/25/ 31 **PRESENT** - Cllrs Heale (in the Chair), Gowing, Vine and Gilbert.
- 24/25/ 32 **APOLOGIES** - were received and approved from Cllr Welch.
- 24/25/ 33 **ALSO PRESENT** - SCllr Tessa Munt (standing in for Cllr Harry Munt) and 6 members of the public.
- 24/25/ 34 **IN ATTENDANCE** - The Clerk to the Council.
- 24/25/ 35 **DECLARATIONS OF INTEREST** - none received.
- 24/25/ 36 **ELECTION OF CHAIRMAN** - Cllr Vine proposed Cllr Gilbert, Seconded by Cllr Gowing. Carried. Cllr Gilbert took the Chair and signed her declaration of acceptance of office as Chairman which was witnessed by the Clerk.
- 24/25/ 37 **ELECTION OF VICE-CHAIRMAN** - Cllr Gilbert proposed Cllr Vine. Seconded by Cllr Gowing. Carried.
- 24/25/ 38 **APPOINTMENT OF REPRESENTATIVES FOR COMING YEAR** including Luttrell Trust - our current representatives, Catherine Andrews and Andrew Stevens are still in office; Footpaths - in his absence Martin Olive was re-elected; Hall - Cllr Gilbert; School Room - in her absence Cllr Welch was elected; SID device - appointment of representative to download and forward info as appropriate - two representatives appointed, Cllrs Gilbert and Vine.
- 24/25/ 39 **REVIEW OF STATEMENT OF INTERNAL CONTROL & REVIEW RISK MANAGEMENT STATEMENT** - These had been forwarded to councillors in advance and it was agreed that they both remain as they are for the coming year.
- 24/25/ 40 **ANY MATTERS ARISING FROM THE ANNUAL PARISH MEETING** - none.
- 24/25/ 41 **MINUTES OF PREVIOUS MEETING** - confirmed and signed.
- 24/25/ 42 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 24/25/ 43 **SOMERSET COUNCILLORS' REPORTS** - none.
- 24/25/ 44 **HIGHWAYS**
- a. Any updates
- i. SID device installation - the device is now up and working.
- ii. Holywell Road/Chandlers Lane water problems - Cllr Gilbert has sent a barrage of emails and phone calls. A lot of them have bounced and so far there has been no response from the others. She will contact SCllr Martin to ask for his assistance.
- iii. Any other updates - There are a lot of road closures in the offing to enable Wessex Water to carry out sewer relining. Originally they had been very badly thought out but that problem has been rectified. There's no update regarding the signage at the end of Redlands Lane.
- b. Nidon Lane - collapsed section - no update. The Clerk would email details to SCllr Tessa Munt.
- c. Problems arising and any other highway matters - none.
- 24/25/ 45 **PLANNING** -
- a. 26/22/00003 & 26/22/00005 - Full application and listed building application - erection of dwelling with works to existing gardener's hut at the Walled Garden, Broadmead Lane - Cllr Vine will liaise with members of the public who intend to speak against this application. They will all attend and speak on 14<sup>th</sup> May.
- b. 26/23/00007 Hampden, Broadway - parking problems - Cllr Welch had asked for this agenda item but it appears that the problem has eased considerably.
- c. Any other planning matters - none.
- 24/25/ 46 **DEFIBRILLATOR, CRITICAL BLEED KIT AND NEW TRAINING** - Cllr Gilbert reported that because of the siting of the defibrillator and the Village Hall fuse box there are complications. The Village

Hall Committee is happy for the box to be moved over a bit to allow the bleed kit to be installed. There may be additional costs for the parish council.

- 24/25/ 47 **TRAINING** - the Clerk was sending details of training as and when they are received.
- 24/25/ 48 **HOLY WELL, TREES & COMMEMORATIVE BENCH** - It was agreed the commemorative Bench be moved to the Holy Well item on the agenda. - The dangerous trees have been removed along with two benches which were no longer fit for purpose. Mr Rigler reported that a villager is well informed in the various matters involved in renovation of structures like the Holy Well and is keen to become involved. He would send the person's details to the Clerk. It was noted that any tenders for the job would need to be treated in the strictest confidence and in an approved manner. It was felt it would be best to get some idea of the likely cost at an early date to enable satisfactory grant enquiries to be made. The bench is on hold temporarily.
- 24/25/ 49 **BRIAN TILBURY MEMORIAL GROUND** - Cllr Vine reported that he had spoken to Mr Kennedy a few days ago. Mr Kennedy will clear the ground shortly when the weather is OK. There was some discussion regarding who should liaise with Mr Kennedy in the future but nothing was decided.
- 24/25/ 50 **FINANCE**
- a. Accounts - for the year were approved.
  - b. Cheques for signature - Chq.024 J Marshall (Clerk's salary and expenses) £399.65; Chq.025 Meade Builders (sand for sandbags) £250.08; Chq.026 Jigsaw Bag in Box Ltd (empty sandbags for filling) £123.46; Chq.027 Matt Eichler (removing trees and seats from Holy Well) £400; Chq.028 R Young (internal Audit) £20.00; Chq.029 Zurich (Insurance) £241.00.
  - c. Bank mandate - because of the workload at this time of year the Clerk hasn't yet submitted the new mandate request which she can do now as the appropriate minutes which the bank requires have been signed.
  - d. Internal audit completed with no items to bring to Council's attention
  - e. External audit - Certificate of Exemption - signed by Clerk and Chairman - completed; Annual Governance Statement - signed by Chairman and Clerk - completed; Accounting Statements - previously signed by Clerk and then Chairman - completed.
  - f. Any other finance matters - Insurance - The Clerk had got three quotes. It was agreed to go with Zurich as they were the cheapest and also allowed children to participate in the village cleanup although nobody over 90 would be covered for that event. A cheque to be made out.
- 24/25/ 51 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - none.
- 24/25/ 52 **ITEMS FOR NEXT MEETING(S)** - Website; payment for clips for SID; (Solar panels at Hall; possible 2025 garden competitions - these were mentioned after the conclusion of the meeting).
- 24/25/ 53 **URGENT CORRESPONDENCE** - none
- 24/25/ 54 **DATE OF NEXT MEETING** - Thursday 13<sup>th</sup> June 2024 in Edington School Room at 7.15pm