

- 24/25/ 1 **PRESENT** - Cllrs Heale (in the Chair), Welch, Vine, Gilbert and Gowing.
- 24/25/ 2 **APOLOGIES** - SClr Munt apologised that something had suddenly cropped up and he couldn't attend.
- 24/25/ 3 **ALSO PRESENT** - 2 members of the public.
- 24/25/ 4 **IN ATTENDANCE** - The Clerk to the Council.
- 24/25/ 5 **DECLARATIONS OF INTEREST** - none received.
- 24/25/ 6 **MINUTES OF PREVIOUS MEETING** - were confirmed for signature.
- 24/25/ 7 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 24/25/ 8 **SOMERSET COUNCILLORS' REPORTS, SOMERSET COUNCIL FINANCES, LCN** - The Clerk gave a precis of the report SClr Munt made at the Catcott meeting and also reported on feedback from the Catcott LCN representatives.
- 24/25/ 9 **HIGHWAYS**
- a. Any updates
 - i. SID device installation - no update.
 - ii. Safety of walkers and requested paths - It was agreed that there was little point in chasing this up further as no farmers were likely to agree to more any changes to footpaths through their land.
 - iii. Holywell Road/Chandlers Lane water problems - Cllr Gilbert has chased this matter up with the parties involved.
 - iv. Any other updates - SClr Martin has requested a list of items relating to roads which were promised for action in the current financial year:- Signage (No HGVs Broadmead Lane); No footway (Broadway); Pothole at Holywell House; Potholes in Broadmead Lane; Collapsed bank along The Nidon near bridge; Drain at Belmont Cottage on Broadway; Clearing all drains.
 - b. Flooding/flood prevention - it was agreed to remove this item from the agenda for the time being.
 - c. Nidon Lane - some potholes have been marked as have some along Broadmead Lane. Nothing has yet happened to the collapsed bank.
 - d. Problems arising and any other highway matters - Both the Redlands Lane sign and the Broadway sign opposite need reinstating. There is a gully at the Holy Well which is blocked. A reflective marker is missing at the corner of Church Road and Holywell road on the NE side and there is also a pothole there.
- 24/25/ 10 **PLANNING** -
- a. 26/22/00003 & 26/22/00005 - Full application and listed building application - erection of dwelling with works to existing gardener's hut at the Walled Garden, Broadmead Lane - going to committee on 14th May. Cllr Vine volunteered to speak at the committee meeting.
 - b. 26/23/00008 - Caravan, The Nidon, Holywell Road, Edington - retention of change of use from residential to commercial - granted.
 - c. 26/24/00001 - Torgyle, Holywell Road - erection of garage/workshop, additional access, etc - granted.
 - d. Any other planning matters - none
- 24/25/ 11 **WORKING GROUP** - Cllr Vine will provide the Clerk with missing information.
- 24/25/ 12 **DEFIBRILLATOR** - the Critical Bleed Kit has been ordered.
- 24/25/ 13 **VILLAGE CLEANUP EQUIPMENT** - Cllr Vine believes there are 8 hoops which he has donated. There are no sticks but he intends to donate 8 of those as well.
- 24/25/ 14 **TRAINING** - As soon as any further training for parish councillors is offered the Clerk will forward details to councillors.

Chairman

Date

- 24/25/ 15 **BRIAN TILBURY MEMORIAL GROUND** - Cllr Welch reported that she had met with Mike Kennedy of World Class Willows together with Cllr Heale and Martin Olive. Mr Kennedy will start clearing work as soon as possible to enable access to the parish council trees. This should enable the working party to undertake some necessary work. There are also some 200 rods which should be available in 3-4 years' time, probably three. They could fetch up to £3 each which would benefit the community.
- 24/25/ 16 **COMMEMORATIVE BENCH** - Cllr Gilbert had got a quote for a specially made bench. Because the figure was so high it was agreed to consider putting a plaque on the Holy Well itself when it is restored. The funds for this work could be accumulated over a number of years and the question of grants looked into.
- 24/25/ 17 **FINANCE**
 - a. Accounts - The Clerk provided accounts and bank statements up to 31st March. These were approved.
 - b. Cheques for signature - Chq.020 J Marshall (salary & expenses) £378.95; Chq.021 Heartsafe (Critical Bleed Kit) £246.75; Chq.022 J Welch (cleanup refreshments) £4.60; Chq.023 R Tilbury (Cleanup refreshments) £15.38.
 - c. Bank mandate - It was unanimously agreed that a new mandate should be set up as follows: The Clerk, Julia Marshall, should be provided with a bank card for use up to £500 and also be able to undertake internet banking up to £500. The other five signatories should be able to look up the bank statements but not make any transactions. For sums over £300 three authorised signatures will be required on cheques. Cllrs Julie Welch and Gemma Gowing should be added to the authorised signatories. The other signatories remaining on the mandate will be Julia Marshall, David Heale, Samantha Gilbert and Simon Vine. Three lapsed members will be removed from the mandate and they are Peter Brian Tilbury, Martin Olive and Susan Sutton.
 - d. Internal and external audits - It was agreed that Richard Young again be asked to perform the internal audit. The Clerk is currently preparing the documentation for the audits. It was noted that the sand and sandbags have not yet been invoiced for so currently remain the property of the sellers.
 - e. Any other finance matters -
- 24/25/ 18 **CODE OF CONDUCT** - It was unanimously agreed to adopt the 2020 Code of conduct.
- 24/25/ 19 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Climate Adaptation Toolkit from PEN.
- 24/25/ 20 **URGENT CORRESPONDENCE** - none.
- 24/25/ 21 **ITEMS FOR NEXT MEETING(S)** - Website
- 24/25/ 22 **DATE OF NEXT MEETING** - Thursday 9th May 2024 in Edington School Room following the **ANNUAL PARISH MEETING** which will start at 6.30pm.

The meeting closed at 8.25pm

Chairman

Date