

c. Any other planning matters - none.

16/17/215 **RIGHTS OF WAY, FOOTPATHS - PROBLEMS ARISING AND UPDATES** - Cllr Marshall updated the meeting with regard to a couple of footpath matters.

16/17/216 **VILLAGE CLEANUP** - Arranged for 2nd April. Leaflets have been distributed. Some volunteers have already come forward.

16/17/217 **REPAINTING OF THE PILLAR BOX** - The Clerk had sent a photograph and again asked for the box to be repainted or for the paint to be provided for volunteers to apply. No response received.

16/17/218 **TELEPHONE KIOSK** - The Clerk had this morning received a phone call from a BT representative who stated that the ground where the box stands would be returned to whatever surface was there prior to the kiosk being installed. The electricity supply would be cut off, sealed and buried.

16/17/219 **SDC, SCC, SALC - CITIZENS' ADVICE BID FOR FUNDS & SUPPORT REQUESTED** - Nothing to note from SDC, SCC or SALC that hadn't been circulated except a news release relating to the budget setting as outlined in DCllr Kingham's report. The request from Citizens' Advice was noted but agreed no action to be taken.

16/17/220 **FINANCE**

a. Accounts check - The Clerk provided the accounts and bank statements for all councillors. The accounts were approved.

b. Cheques for signature were approved as follows:- Chq.786 Clerk's pay and expenses £312.00.

c. Land Registry cheque to be returned to Clerk for the file - it was agreed that as this will be time expired there is no need to worry.

d. Any other finance matters - it was agreed that Cllr Tilbury should order a replacement village sign to match the existing one.

16/17/221 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD;

16/17/222 **URGENT CORRESPONDENCE** - none.

16/17/223 **ITEMS FOR NEXT MEETING**- none.

16/17/224 **LAND REGISTRY - LAND ALONG THE NIDON** - Cllr Coakeley and the Clerk updated the meeting.

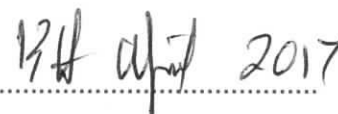
16/17/225 **DATE OF NEXT MEETING** - Thursday, 13th April 2017 at 7.30pm. Noted that the Annual Parish Meeting is due to be held at 7pm on 11th May and will be followed by a meeting of the Parish Council.

The meeting closed at 8.40pm.

Chairman



Date



- 16/17/202 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall and Coakeley
- 16/17/203 **APOLOGIES FOR ABSENCE** - were received and accepted from Cllr Gilbert
- 16/17/204 **ALSO PRESENT:** Gillian Sanders representing Wessex Water; 4 members of the public, DCllr Kingham and CCllr Huxtable.
- 16/17/205 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/206 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - DCllr Kingham declared an interest in planning.
- 16/17/207 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/208 **PUMPING STATION** - the Chairman brought this item forward. Ms Sanders apologised in that, having read the draft minutes, she was now aware that she had not come prepared to answer the specific questions we had to put but did have other information for us. She also answered many questions and offered to return next month to respond to our specific queries raised beforehand and at the meeting such as the lifting manhole cover, water in the ditch, overflow from the pumping station, flow records, etc. The Chairman thanked her for attending and offering to return with answers for us.
- 16/17/209 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/210 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that Sedgemoor has set a balanced budget with a slight increase of just under 2%. There will be no cuts to services. He said that Sedgemoor is one of the fastest growing councils in Somerset and Devon. The new energy park at the old munitions facility is expected to generate 4000 jobs as well as those to be generated from the Hinkley project. The meeting then discussed various traffic problems arising from Hinkley.
- 16/17/211 **COUNTY COUNCILLOR'S REPORT**- CCllr Huxtable reported that the Somerset rates will also be going up by about 2% and told us that the drainage boards still precept to County and their precepts then have to be incorporated.
- 16/17/212 **HIGHWAYS**
- a. Any updates on previous problems
 - i. Corner of Holywell Road opposite Chandlers Lane - the Clerk had written back to Highways stating that we had not regarded the matter as a safety issue but that there is a water problem at this point. No response from them to date.
 - ii. Pole at the end of Chandlers Lane - Highways have asked for photographic evidence to pass on. Cllr Coakeley would provide this.
 - iii. Speedwatch - No update. It was agreed that Cllr Heale should collect the speed gun from Cllr Gilbert and take over responsibility for this matter.
 - iv. Post codes for Suprema Estate and Suprema Avenue - Mr Gwilliam had written to Tom Tom and their response was quite helpful. The situation would be monitored but the item removed from the agenda.
 - v. Reflective posts - The Clerk had asked Highways for the cost of reflective marker posts. The response was that they cost £40 each but the cost could be split 50/50. She had also looked on the internet and found some for sale at £14 each. At CCllr Huxtable's suggestion it was agreed that a map should be sent to him with marks where we wish to install the posts.
 - vi. Holywell Road sign - The Clerk had asked for the sign up by the A39 to be refurbished or replaced.
 - b. Road markings at the Holy Well bend - completed. Remove item from agenda.
 - c. Any other highway matters - none
- 16/17/213 **PRESENT** - CCllr Huxtable left the meeting.
- 16/17/214 **PLANNING** -
- a. Walled Garden, Edington House - no update.
 - b. Pillar Barn - no update.
- Chairman Brian Tilbury Date 13th April 2017

- 16/17/180 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall, Gilbert and Coakeley
- 16/17/181 **APOLOGIES FOR ABSENCE** - none received
- 16/17/182 **ALSO PRESENT:** 2 members of the public
- 16/17/183 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/184 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/185 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/186 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - The Holywell Road sign at the junction with the A39 needs repainting or replacing.
- 16/17/187 **DISTRICT AND COUNTY COUNCILLORS' REPORTS** - neither present so no reports
- 16/17/188 **HIGHWAYS**
- a. Any updates on previous problems
 - i. Corner of Holywell Road opposite Chandlers Lane - Clerk to write again to Highways. We agree it is not a safety issue but there is a water problem at this point. The Clerk was also instructed to bring to their attention that there is again a problem with water coming up round the pole at the end of Chandlers Lane during periods of heavy rain. In view of the current weather with frost and freezing this does cause a safety issue.
 - ii. Speedwatch - Cllr Gilbert is awaiting a response from the Police regarding the recalibration of the speed gun.
 - iii. Post codes for Suprema Estate and Suprema Avenue - The Clerk had again written to Mr Gwilliam and read her letter to the meeting.
 - iv. Reflective posts - The Clerk is awaiting a response from Highways regarding the possibility of being able to purchase these at an advantageous rate.
 - v. Matters arising - The pole at the end of Chandlers Lane, as mentioned during update on Corner of Holywell Road.
 - b. Road markings at the Holy Well bend - it was noted that road marking had taken place during this afternoon.
 - c. Any other highway matters - none
- 16/17/189 **PLANNING** -
- a. Walled Garden, Edington House - The Clerk read another holding response from Charlotte Westwood
 - b. Pillar Barn - As above.
 - c. Local Plan Consultation - Cllr Marshall had attended a presentation. The Council did not wish to make any comments other than that the publication had been noted.
 - d. Any other planning matters - none
- 16/17/190 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting with regard to some ongoing issues.
- 16/17/191 **LITTER PICK - VILLAGE CLEANUP** - it was agreed to hold this on Sunday 2nd April. It was hoped to arrange for leaflets to be distributed with the Parish Magazine as happened last year. Cllr Tilbury would contact James Presdee and arrange for bacon butties to be available.
- 16/17/192 **REPAINTING OF THE PILLAR BOX** - The Clerk had taken a photo on her phone when she posted the agenda and has sent this to Royal Mail. It was noted that the hedge needs cutting back. Cllr Heale volunteered to do this.
- 16/17/193 **TELEPHONE KIOSK** - The Clerk has still not had a response from BT and SDC were unable to help. The Council particularly wants to know what will happen regarding the electricity supply.
- 16/17/194 **PUMPING STATION** - The Clerk read an update from David Martin. She would ask him to attend a meeting in the near future. It was noted that the manhole at the Holy Well bend was seen to lift in December. There was a query as to whether the amount of water passing through the station is being monitored and, if so, what the result is.
- 16/17/195 **SDC, SCC, SALC** -
- a. Code of Conduct Training - Cllr Gilbert hopes to attend although there were extenuating circumstances which might make it impossible. The Clerk would check on this and book her in if possible.
 - b. Cluster Meeting - Cllrs Tilbury and Heale hope to attend the joint meeting on 22nd February. Our Cluster has been renamed "Sedgemoor South East". No time was stated on the paperwork. Clerk to find out.
- 16/17/196 **FINANCE**
- a. Accounts check - The Clerk provided copies of the accounts and bank statements. The accounts were approved.
 - b. Cheques for signature - were approved as follows:- Chq.784 Clerk's pay and expenses £377.00; Chq.785 grounds maintenance (SDC) £38.52.
 - c. Land Registry cheque to be returned to Clerk for the file - Cllr Gilbert has not yet found this since she moved house.
 - d. Any other finance matters - none
- 16/17/197 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - photography competition and a multi-media exhibition "Out of the Mouth of the Parrett" were both put for circulation.
- 16/17/198 **URGENT CORRESPONDENCE** - none
- 16/17/199 **ITEMS FOR NEXT MEETING** - none advised.
- 16/17/200 **LAND REGISTRY - LAND ALONG THE NIDON** - The meeting was updated with regard to this.
- 16/17/201 **DATE OF NEXT MEETING** Thursday, 9th March 2017 at 7.30pm

The meeting ended at 8.30pm

Chairman

Date 9th March 2017

- 16/17/172 **TELEPHONE KIOSK** - The Clerk had written to find out what will remain when the box is removed. The Council wishes to know what it is intended to do with the electricity supply.
- 5/17/173 **SDC, SCC, SALC** - The Clerk reported on Code of Conduct training to be held at Bridgwater House on 27 March at 6.30pm. She needs to let SDC know who is going to attend. Cllrs Tilbury, Heale and Coakeley might attend and this will be confirmed before 17th February.
- 16/17/174 **FINANCE**
- Accounts check and setting the Precept for 2017-18 - The accounts were approved. The precept was discussed and the possibility of purchasing two new village signs for Holywell Road and The Nidon was approved. Cllr Tilbury offered to get some quotes for this. Cllr Tilbury proposed a precept of £7,000, seconded by Cllr Coakeley and carried.
 - Cheques for signature - Chq.782 Clerk's pay and expenses £313.03; Chq.783 SDC (grounds maintenance) £154.08.
 - Land Registry cheque - Cllr Gilbert still needed to return Chq.753 made out to the Land Registry to the Clerk. Clerk to remind her of this.
 - Other financial matters for information - The Pensions Regulator had written to report that the declaration had been completed satisfactorily.
- 16/17/175 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Policing Plan; C&CD; Quantock Walking Festival 10 & 11 June 2017; email from Polden Post regarding Welcome Packs. This was passed to Mr Rigler who would report back to them.
- 5/17/176 **URGENT CORRESPONDENCE** - none.
- 16/17/177 **ITEMS FOR NEXT MEETING** - none notified.
- 16/17/178 **LAND REGISTRY - LAND ALONG THE NIDON** - Cllr Gilbert had received a letter from the Land Registry stating that the Council's application for the land on the East side could not be considered until after the tribunal on Mr Wren's application is completed. She had received another letter from the Land Registry regarding the land on the west side stating that the application was rejected as being incomplete. Cllr Coakeley would submit a new application in due course. The Clerk had received a letter regarding the forthcoming tribunal which was discussed and appropriate action decided upon.
- 16/17/179 **DATE OF NEXT MEETING** Thursday, 9th February 2017 at 7.30pm

The meeting ended at 8.50pm

Chairman

Brian Tilbury

Date

9th February 2017

- 16/17/158 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall and Coakeley
- 5/17/159 **APOLOGIES FOR ABSENCE** - none received
- 16/17/160 **ALSO PRESENT:** 1 member of the public, DCllr Kingham and CCllr Huxtable
- 16/17/161 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/162 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/163 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/164 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/165 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham told the meeting that three weekly collection of general waste had been approved and would start at the end of this year and be completed at the beginning of next year. New collection vehicles would be required to accommodate the additional categories of recycled items. Some new council houses in Burnham are now tenanted and these will remain within the council house scheme. The budget setting process has now started and some households will be receiving questionnaires shortly.
- 16/17/166 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable reported that budget negotiations are currently under way. The A39 resurfacing scheme is to be finished soon complete with a new anti skid surface.
- 16/17/167 **HIGHWAYS**
- a. Any updates on previous problems
- i. Corner of Holywell Road opposite Chandlers Lane - The Clerk had received a reply from Liam Gill stating that he felt the situation did not constitute a safety hazard. CCllr Huxtable would take this matter up.
 - ii. Speedwatch - no update. Clerk to contact Cllr Gilbert and ask whether she has contacted the Police yet with regard to repair and recalibration.
 - iii. Post codes for Suprema Estate and Suprema Avenue - the situation remains unchanged. The Clerk was instructed to write again to Mr Gwilliam and pursue this matter really hard. She was also instructed to ask that he erect a sign inside the entrance instructing HGVs leaving the premises to turn left on exiting.
 - iv. Heavy traffic down Holywell Road - it was agreed to monitor this and to remove this item from the agenda.
 - v. Matters arising -
 - (1) Broadway ditch between Gwilliams and Chilton Polden - Liam Gill has arranged for this to be reinstated by the end of March.
 - (2) Sign on A39 at the top of Holywell Road - this is lying on the verge with a concrete block at its base. Cllr Tilbury would look to see what sign it is and let the Clerk know so that it can be reported.
 - (3) Village signs on Holywell Road and The Nidon - Cllr Tilbury suggested that these two elderly signs need to be replaced by similar ones. This was agreed. Cllr Tilbury will get some quotes.
- b. Road Markings at the Holy Well bend - the markings at the Holy Well bends and at the main junction will be added to the refurbishment programme and the works will be carried out in the 2017-18 financial year.
- c. Any other Highway matters - the possibility of purchasing some reflective markers will be investigated.
- 16/17/168 **PLANNING** -
- a. Walled Garden, Edington House - no update.
 - b. Pillar Barn - no update.
 - c. Boundary Consultation - DCllr Kingham reported that there is no change as yet and that the Council will hear when there is any update. This item to be removed from the agenda.
 - d. Any other planning matters - none.
- 16/17/169 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting on the ongoing matters he is currently pursuing.
- 16/17/170 **PILLAR BOX** - Neither the Clerk nor the Chairman had yet taken a photograph. The Clerk asked that if anybody was able to take a photo to show the state of the paintwork she would be glad to receive it for forwarding on to Royal Mail.
- 16/17/171 **PUMPING STATION** - The Clerk had received a response from Ian Ryan stating that David Martin has contacted the sewer rehabilitation team regarding the lengths of relined sewers in the Edington catchment. Information will be sent to us when a reply is received. Ian and David will try to attend one of our meetings in the School Room to share the information in the near future. Some damage to the road surface was mentioned at our meeting and this will be monitored and raised with Wessex Water when we meet.

Chairman



Date

9th February 2017

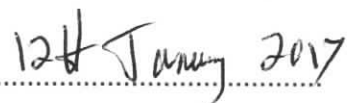
- 16/17/135 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall, Gilbert and Coakeley
- 16/17/136 **APOLOGIES FOR ABSENCE** - none received
- 16/17/137 **ALSO PRESENT:** 6 members of the public
- 16/17/138 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/139 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/140 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/141 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/142 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham was not present
- 16/17/143 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present
- 16/17/144 **HIGHWAYS**
- a. Any updates on previous problems
 - i. Corner of Holywell Road opposite Chandlers Lane - to be monitored and kept on the agenda. Clerk to write back to Liam Gill regarding the retaining stones on the road side of the ditch.
 - ii. Speedwatch - Cllr Gilbert found the gun was still not working. She would contact the Police with regard to repair and recalibration.
 - iii. Post codes for Suprema Estate and Suprema Avenue - Cllr Tilbury would talk to Mr Gwilliam again about this.
 - iv. Heavy traffic down Holywell Road - incl. sign on A39 - it was agreed to monitor the reduction in HGV traffic.
 - v. Matters arising -
 - (1) Nidon Bridge Pothole - the unsatisfactory repair has now been properly repaired.
 - (2) Broadway ditch between Gwilliams and Chilton Polden - the ditch on the South side of the Broadway is in a very bad state. It needs to be re-established and have markers in place in the interests of safety particularly for walkers.
 - b. Road Markings at the Holy Well bend - Several areas of the village need their white lining re-done including the "SLOW" markings at the Holy Well bend.
 - c. Gritting bags - it was felt that sufficient grit is in hand, there not having been much call for its use last winter.
- 16/17/145 **PLANNING** -
- a. Walled Garden, Edington House - Charlotte Westwood, Conservation Officer at SDC has been very busy but would look into this further as soon as time permitted.
 - b. Pillar Barn - The situation is as above.
 - c. Any other planning matters - none.
- 16/17/146 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting on the ongoing matters he is currently pursuing.
- 16/17/147 **PILLAR BOX** - The Clerk had not yet written again. She had been meaning to take a photograph to enclose.
- 16/17/148 **PUMPING STATION** - the Clerk was instructed to ask for a follow up since the lining of the sewers pipework has taken place. It was noted that manhole lids have been lifting in places and there was a query as to whether it would be a good idea to have them fixed down with the consequent risk of overflow into private properties.
- 16/17/149 **TELEPHONE KIOSK** - the Clerk was instructed to find out what will be left once the kiosk has been removed.
- 16/17/150 **CEDAR TREE** - The Clerk reported that someone from Highways had been out to look at the problem but since then she had heard nothing further.
- 16/17/151 **SDC, SCC, SALC** - There will be a SALC meeting in Somerton on 15th December 6.30 for 7.00pm.
- 16/17/152 **FINANCE**
- a. Accounts check - bank statements had arrived too late for the Clerk to provide account sheets. She would do these when she had a moment and forward them on to councillors.
 - b. Cheques for signature - Chq.780 Clerk's pay and expenses £335.70; chq.781 CR & SL Pople (Winter services) £120.00.
 - c. Land Registry cheque - Cllr Gilbert still needed to return Chq.753 made out to the Land Registry to the Clerk.
- 16/17/153 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - None
- 16/17/154 **URGENT CORRESPONDENCE** - none
- 16/17/155 **ITEMS FOR NEXT MEETING** - set the precept for 2017-18; Boundary Consultation
- 16/17/156 **LAND REGISTRY - LAND ALONG THE NIDON** - Cllr Tilbury updated the meeting on this matter.
- 16/17/157 **DATE OF NEXT MEETING** Thursday, 10th January 2017 at 7.30pm

The meeting ended at 8.15pm and was followed by festive refreshments.

Chairman



Date



16/17/114 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall and Coakeley

16/17/115 **APOLOGIES FOR ABSENCE** - were received and accepted from Cllr Gilbert. Apologies were also received from CCllr Huxtable and DCllr Kingham

16/17/116 **ALSO PRESENT:** 3 members of the public

16/17/117 **IN ATTENDANCE:** The Clerk to the Council

16/17/118 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none

16/17/119 **MINUTES OF LAST MEETING** - were confirmed and signed.

16/17/120 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none

16/17/121 **DISTRICT COUNCILLOR'S REPORT** - The Clerk told the meeting of the contents of DCllr Kingham's report to Catcott on Tuesday.

16/17/122 **COUNTY COUNCILLOR'S REPORT** - The Clerk told the meeting the contents of CCllr Huxtable's report to Catcott on Tuesday.

16/17/123 HIGHWAYS

a. Any updates on previous problems

- i. Corner of Holywell Road opposite Chandlers Lane - no update from CCllr Huxtable. Clerk would chase him up again.
- ii. Speedwatch - Cllr Gilbert had told Cllr Tilbury that the speedgun battery was not the problem after all. There was a loose connection. A session would be arranged shortly.
- iii. Post codes for Suprema Estate and Suprema Avenue - The Clerk reported on various correspondence and would again try to arrange a meeting with Jemma Trigger. It was also agreed that it would be good to have a sign inside the gateway of Suprema Estate telling HGVs leaving the site to turn left. Cllr Tilbury would again talk to Mr Gwilliam.
- iv. Heavy traffic down Holywell Road - incl. sign on A39 - There is now a sign at the top of Holywell Road directing HGV's to Suprema via the correct route.

b. Matters arising - Nidon Bridge Pothole - those at the meeting were unsure whether the repairs at the manhole had been undertaken. Clerk would allow a bit of time prior to chasing this matter up.

16/17/124 PLANNING -

- a. Walled Garden, Edington House - Charlotte Westwood, Conservation Officer is away. Clerk to find out what the situation is when she returns.
- b. Pillar Barn - The situation is as above. It was stressed that the barn would need to be looked at from the inside and the meeting was assured that this was not overlooked.
- c. Any other planning matters - Double glazing - a booklet on this as it affects Conservation Areas and Listed Buildings had been received.

16/17/125 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting on the matters he is currently pursuing. The Clerk told the meeting of the latest news regarding the new footpath application.

16/17/126 **PILLAR BOX** - The Clerk had not received any response and would chase the matter up again.

16/17/127 **CEDAR TREE** - The Clerk reported on the response from Highways and the fact that she had replied that the owner had already been approached. She was instructed to chase Highways for action.

16/17/128 **SDC, SCC, SALC** - There will be a SALC meeting in Somerton on 15th December 6.30 for 7.00pm. Bulbs from SDC had been received and would need planting out.

16/17/129 FINANCE

- a. Accounts check - bank statements had just arrived in time for the Clerk to provide accounts which were approved.
- b. Cheques for signature - Chq.777 Clerk's pay and expenses £328.54; Chq.778 Grant Thornton (External Audit) £120.00; Chq.779 HCI Data (2 year's website provision) £83.76.
- c. Bank mandate - The Clerk reported that she had had to go into Bridgwater to get this sorted but it had now gone through.
- d. Land Registry cheques - Cllr Gilbert still needed to return Chq.753 made out to the Land Registry to the Clerk. The Clerk was instructed to chase this matter up and ask Cllr Gilbert to let either herself, Cllr Coakeley or Cllr Tilbury have the cheque.

16/17/130 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Clerks and Councils Direct.

16/17/131 **URGENT CORRESPONDENCE** - none

16/17/132 **ITEMS FOR NEXT MEETING** - Pumping Station, road markings at the Holy Well bend (SLOW), Telephone Kiosk and Gritting bags.

16/17/133 **LAND REGISTRY - LAND ALONG THE NIDON** - Clerk was instructed to get a date from Land Registry for responding to the latest application from Mr Wren which differed from the first one. The Clerk would also check on the situation with regard to the land on the West side.

16/17/134 **DATE OF NEXT MEETING** Thursday, 8th December 2016 at 7.30pm

The meeting ended at 8.35pm.

Chairman



Date



- d. Pillar Barn - The Clerk had reported the Council's concerns to Charlotte Westwood, Conservation Officer and would chase the matter up by telephone asking for an urgent meeting.
- e. Any other planning matters -
- i. All Parish Meeting - 22nd September - Cllr Tilbury reported that this ran much as usual.
- 16/17/101 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting on the matters he is currently pursuing. The Clerk would put him in touch with the Footpath Liaison Officer for Catcott.
- 16/17/102 **MOBILE LIBRARY** - Clerk drew the meeting's attention to the fact that stops which are not sufficiently used will be closed.
- 16/17/103 **PILLAR BOX** - The Clerk had written again to Royal Mail but had not yet received a response. She was instructed to write again stating that if the paint is provided the Council will undertake the work.
- 16/17/104 **CEDAR TREE** - The Clerk reported on a conversation with Mr Sprawson. However, the Council was still not happy about the situation and felt that Highways should be told of the concerns regarding the possibility of a large branch falling over the road.
- 16/17/105 **SDC REVIEW OF SETTLEMENTS SERVICES AND FACILITIES** - The Clerk had recently completed the latest questionnaire.
- 16/17/106 **FINANCE**
- a. Accounts check - bank statements had just arrived in time for the Clerk to provide accounts which were approved.
- b. Cheques for signature - Chq.776 Clerk's pay and expenses £347.27. It was agreed to purchase a replacement battery for the speed gun.
- c. Bank mandate - The Clerk had been to the bank today. Cllr Coakeley's identifications would not need doing again and Bridgwater Branch would submit the form already completed but with Cllr Gilbert's entries crossed out. It was hoped that this would be acceptable and that a new form would not be required.
- d. Land Registry cheques - Cllr Gilbert returned one of the cheques (758) to the Clerk. She would find the other (753) and let the Clerk have that at the next meeting.
- e. External audit - Had been completed. The Clerk needed to enter a figure for fixed assets next year. She explained that the reason she hadn't been putting this in was that she had previously been told not to.
- f. Capping Consultation - Documents received from SALC had been forwarded to all councillors. It was agreed not to take an action.
- g. Any other financial matters for information - Cllr Gilbert would purchase a new battery for the speed gun and the Council would reimburse her.
- 16/17/107 **ALL PARISH MEETING AT BRIDGWATER HOUSE (SEDGEMOOR ROOM)** - covered under planning.
- 16/17/108 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Clerks and Councils Direct. Cllr Tilbury raised the matter of the required regular fortnightly checks on the defibrillator. Cllr Gilbert agreed to share this responsibility with him.
- 16/17/109 **URGENT CORRESPONDENCE** - none
- 16/17/110 **ITEMS FOR NEXT MEETING** - Pumping Station
- 16/17/111 **LEGAL ADVICE FROM SDC** - A reminder had been received from SDC regarding the availability of cost effective legal advice from Sedgemoor.
- 16/17/112 **LAND REGISTRY - LAND ALONG THE NIDON** - neither the Clerk nor Cllr Gilbert had any update.
- 16/17/113 **DATE OF NEXT MEETING** Thursday, 10th November 2016 at 7.30pm

The meeting ended at 9.20pm

Chairman 

Date 

Prior to the start of the meeting the Council was pleased to receive a full and informative presentation about the JAF Luttrell Charity given by the Council's two representatives Catherine Andrews and Ann Bassi. They covered all sorts of matters including the area covered by the charity, what they do, displaying notices, liaison with the Village Agent and checking on the multitude of regulations governing charities. One of the big problems is that people do not like asking for help for themselves and it is therefore extremely helpful if friends, relatives and neighbours let them know of anyone who might possibly benefit from the help of the charity. If anyone doesn't know how to contact them the Council's Clerk will be pleased to put them in touch.

16/17/90 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall Coakeley and Gilbert.

16/17/91 **APOLOGIES FOR ABSENCE** - were received from CCllr Huxtable

16/17/92 **ALSO PRESENT:** 7 members of the public and DCllr Kingham

16/17/93 **IN ATTENDANCE:** The Clerk to the Council

16/17/94 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none

16/17/95 **MINUTES OF LAST MEETING** - were confirmed and signed.

16/17/96 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none

16/17/97 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported on the Hinkley Point project now that it has been given the go ahead. There will be many road improvements, particularly at junctions. There will be 850 workers housed at the old Inovia site and all workers will travel to and from Hinkley Point in 100 Park and Ride buses. All vehicles going to Hinkley will be monitored with number plate recognition and given specific routes to follow. Three new hotels will be built in Bridgwater and a jetty will also be built to enable stone and waste to be brought to site and removed via sea. Everything is to be funded by EDF.

16/17/98 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present.

16/17/99 **HIGHWAYS**

a. Any updates on previous problems

- i. Corner of Holywell Road opposite Chandlers Lane - no update from CCllr Huxtable. Clerk would chase him up again.
- ii. Speedwatch - Cllr Gilbert reported that no speed checks had been able to take place as the speed gun returned from Chilton Polden had a totally flat battery. A replacement would cost £12.00.
- iii. Post codes for Suprema Estate and Suprema Avenue - The situation was still totally unsatisfactory. The Clerk was instructed to arrange a meeting with Jemma Trigger on site.
- iv. Heavy traffic down Holywell Road - incl. sign on A39 - Gary Warren (Highways) has agreed that the sign should be moved. Clerk to chase this matter up again.
- v. Nidon Bridge Pothole - The Clerk has asked for the surface round the manhole to be attended to and will chase this up again.
- vi. Works near the cattery at Burtle - As Burtle are not pursuing this matter any further at present it was agreed to leave this matter for the time being.
- vii. A39 closures - had caused minimum disruption.
- viii. Mirror opposite The Square - had been removed. Mr Gill had spoken to those who had put it there and explained what they can and can't do. The hedge at the entrance to The Square has been cut back a good deal to aid visibility. It is understood that a mirror might be placed well back from the road on the opposite side in the future.

b. Matters arising -

- i. Burtle-Mark road closure - Clerk had just received notice of a forthcoming road closure between Burtle and Mark.

16/17/100 **PLANNING** -

- a. 26/16/00003/DT - Erection of detached garage with ancillary accommodation in the loft area, new vehicular access and driveway and reduction in width of existing vehicular access at Cherry Trees, Holywell Road - Council supported this application but would like any gates installed to open inwards.
- b. 26/16/00004/DT - Removal of conditions 4, 5, 6 & 11 on permission 26/11/00003 relating to the above property - Council supported this application.
- c. Walled Garden, Edington House - The Clerk to pursue this with Charlotte Westwood, Conservation Officer.

Chairman

Brian Tilley

Date

10th November 2016

16/17/81 **APPOINTMENT OF PARISH COUNCIL APPOINTEE TO THE JAF LUTTRELL MEMORIAL CHARITY** - Council unanimously agreed to re-appoint Catherine Andrews to this position. The Clerk would confirm this in writing.

5/17/82 **FINANCE**

- a. Accounts check - bank statements had just arrived in time for the Clerk to provide accounts which were approved. It was noted that amongst the un-presented cheques were two for the Land Registry. Cllr Gilbert confirmed that the Land Registry did not require these after all and that she still held them. She would let the Clerk have them back for the file.
- b. Cheques for signature - Chq.775 Clerk's pay and expenses £307.25
- c. Bank mandate - As Cllr Gilbert has been unable to get to the bank she suggested that she be removed from the mandate. The Clerk would obtain a new form and endeavour to ensure that Cllr Coakeley's supporting documents which he had already provided were retained to cover the new mandate.
- d. Queen Elizabeth II 90th birthday medal presentations - 3rd September, Edington School Room - Cllrs Tilbury, Heale and Coakeley attended. Only 10 children turned up to collect their medals and it was agreed to sell the remainder for £2 each. Some people took medals for children who they knew who had not received theirs.
- e. External audit - no update.
- f. Any other financial matters for information - New interest rate of 0.01%. Cllr Tilbury gave the Clerk £3.50 received for one footpath booklet. She would bank this when convenient.

16/17/83 **ALL PARISH MEETING AT BRIDGWATER HOUSE (SEDGEMOOR ROOM)** Thursday 22nd September at 6pm. Any of the councillors who wished to attend could do so.

16/17/84 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Clerks and Councils Direct.

16/17/85 **URGENT CORRESPONDENCE** - none

16/17/86 **ITEMS FOR NEXT MEETING** - Pillar Box; Cedar Tree at Edington House (Clerk asked to report this to Mrs Burton at Sedgemoor because of the safety aspect.)

16/17/87 **CONSIDERATION OF THE RESOLUTION "TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN VIEW OF THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED."** Following discussion Cllr Tilbury proposed that the Clerk should not put this on the agenda again for future meetings at which this item is discussed.

16/17/88 **LAND REGISTRY - LAND ALONG THE NIDON** - neither the Clerk nor Cllr Gilbert had any update.

16/17/89 **DATE OF NEXT MEETING** Thursday, 13th October 2016 at 7.30pm

The meeting ended at 8.55pm

Chairman

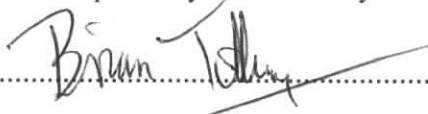


Date

13th Oct 2016

- 16/17/68 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall Coakeley and Gilbert.
- 16/17/69 **APOLOGIES FOR ABSENCE** - were received from CCllr Huxtable
- 16/17/70 **ALSO PRESENT:** 4 members of the public and DCllr Kingham
- 16/17/71 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/72 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/73 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/74 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - Those matters under items for next meeting would be considered at appropriate points in the meeting.
- 16/17/75 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham said he had no report but had some information regarding the post code problem.
- 16/17/76 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present.
- 16/17/77 **HIGHWAYS**
- a. Any updates on previous problems
 - i. Corner of Holywell Road opposite Chandlers Lane - no update from CCllr Huxtable. Clerk would chase him up.
 - ii. Speedwatch - Cllr Gilbert gave some information about sessions arranged.
 - iii. Post codes for Suprema Estate and Suprema Avenue - The Clerk would write again to Mr Gwilliam. DCllr Kingham reported that he has arranged for a new officer at Sedgemoor (Gemma) to look into this. On postal matters the Clerk was also instructed to chase up the matter of the repainting of the pillar box.
 - iv. Heavy traffic down Holywell Road - incl. sign on A39 - Gary Barber (Highways) has agreed that the sign should be moved.
 - v. Broadmead Lane road edge - Highways have done some work here.
 - vi. Nidon Bridge Pothole - has been attended to but the manhole cover is now a bit sunken in. Clerk to contact Mr Gill.
 - vii. Works near the cattery at Burtle - Although work has been done to improve the situation it is still not satisfactory. Clerk to write to Burtle PC about this. She would also chase up the matter of work being done at the Edington end of the road.
 - viii. A39 closures - lasting for 27 nights. Causing comparatively little trouble along the Broadway. The Clerk had written to Highways to ensure that everything possible would be done to keep Broadway as possible of diverting traffic.
 - ix. Mirror opposite The Square - Highways had removed this. Clerk to write to Mr Walker regarding the overgrown hedge at Vicarage Cottage which significantly obstructs the visibility for those exiting The Square. She would also ask him to undertake clearing of the brambles at the walled garden.
 - x. Travel Somerset - Cllr Coakeley thought this was a useful website so it was agreed that the Clerk should add a link on the Council website.
 - b. Matters arising -
 - i. Manor Road Tree - concern was expressed about the continuing safety issues regarding this tree. It was understood that the matter will be attended to.
- 16/17/78 **PLANNING** -
- a. Walled Garden, Edington House - The Clerk has written to Mr Walker about the state of the walls.
 - b. Any other planning matters -
 - i. Pillar Barn - The Clerk was instructed to write to the Conservation Officer asking her to take a look at this. Best way to see it is when heading West along Chandlers Lane.
 - ii. Works behind NISA shop - The Clerk was instructed to write to the planning department asking them to check on whether the works currently being carried out fall within existing planning permissions. She would also get the plans out to look at.
- 16/17/79 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall reported on a broken handrail on BW14/28 and on the now restored finger sign in Chandlers Lane.
- 16/17/80 **WEBSITE** - additional photos of the village and photos of councillors have been added to the website. It was agreed not to post a link that had been requested by a national body.

Chairman

Date 13th October 2016.

- ii. Holywell Road site - Mr Jenkins had informed the Clerk that he had now bought the land adjacent to his property so that another dwelling could not be built there, although he might in due course seek planning permission for a garage.
- 16/17/59 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall updated the meeting on various footpath matters. The path to Catcott has been cut. There was some discussion regarding SDC's schedule of cutting including footpaths.
- 16/17/60 **WEBSITE** - just before leaving for the meeting the Clerk received via email several pictures of councillors and of the village which Cllr Gilbert had sent.
- 16/17/61 **FINANCE**
- a. Accounts check - bank statements had arrived and the Clerk provided copies of the accounts for all councillors. The accounts were approved.
- b. Cheques for signature - were approved as follows:- Chq.772 Clerk's pay and expenses July £318.70; chq.773 Clerk's pay and regular expenses August £302.40; Chq.774 Land Registry (two applications to register land) £60.00.
- c. Bank mandate - Cllr Gilbert has still to take her paperwork into the bank. The Clerk reminded the meeting that if there is too long a delay the process has to start again. Cllr Gilbert would go to the bank soon.
- d. Queen Elizabeth II 90th birthday medal presentations - 3rd September, Edington School Room - arrangements for this were finalised.
- e. Any other financial matters for information - VAT refund received; Transparency Fund grant received; thank you letter from Catcott Playing Field Committee received; letter from insurance company received.
- 16/17/62 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD; Policing Priorities; Future Cluster meeting arrangements.
- 16/17/63 **URGENT CORRESPONDENCE** - none
- 16/17/64 **ITEMS FOR NEXT MEETING** - Pillar Barn; Manor Road tree; re-painting of pillar box at crossroads.
- 16/17/65 **CONSIDERATION OF THE RESOLUTION "TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN VIEW OF THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED."**
Council voted not to exclude anybody.
- 16/17/66 **LAND REGISTRY - LAND ALONG THE NIDON** - Cllr Gilbert has submitted applications on behalf of the Parish Council to register land on both the East and West sides of Edington Road. The Clerk had responded to correspondence received from the Land Registry and had submitted new photographs showing that the land remains in a derelict condition.
- 16/17/67 **DATE OF NEXT MEETING** - Thursday, 8th September 2016 at 7.30pm

The meeting ended at 9.05pm

Chairman

Brian Tilly

Date

8th Sept 2016

- 16/17/45 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall and Gilbert.
- 16/17/46 **APOLOGIES FOR ABSENCE** - were received and accepted from Cllr Coakeley
- 16/17/47 **ALSO PRESENT:** 4 members of the public, CCllr Huxtable and DCllr Kingham
- 16/17/48 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/49 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/50 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/51 **RESPONSIBILITIES OF COUNCILLORS WHO ARE UNABLE TO ATTEND A MEETING** - The Chairman felt it was unsatisfactory when councillors took on responsibilities and were then unable to attend a meeting to report to the Council. It was agreed that should this circumstance arise the councillor concerned should submit a written report in advance in order that everyone can be kept up to date. If the matter is a simple one then a verbal report to the Chairman, another councillor, or the Clerk prior to the meeting could suffice.
- 16/17/52 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/53 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that he had taken our concerns regarding the poor quality of the grass cutting back to Clean Surroundings. The grass had grown over long and the conditions were wet. A subsequent cut has been more satisfactory. He confirmed that the development boundary changes are still under consideration.
- 16/17/54 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable reported on "Devolution Light". Somerset and Devon counties have decided to form a closer organisation with regard to working together. They will not have elected mayors. A memorandum of understanding is due to be signed at the end of August.
- 16/17/55 **BUS SERVICE** - this seems to be proving satisfactory with a two hourly service in both directions.
- 16/17/56 **HIGHWAYS**
- a. Any updates on previous problems
 - i. Corner of Holywell Road opposite Chandlers Lane - CCllr Huxtable will pursue this matter.
 - ii. Speedwatch - Cllr Gilbert will arrange a session.
 - iii. Post codes for Suprema Estate and Suprema Avenue - The Clerk had written to Royal Mail and Mr Gwilliam. Responses were awaited. Cllr Tilbury will meet with Mr Gwilliam.
 - iv. Heavy traffic down Holywell Road - incl. sign on A39 - following discussion CCllr Huxtable agreed to arrange for the sign to be cleared of vegetation, to be cleaned and, if possible, moved nearer the junction. Cllr Tilbury had taken a photograph of a sign at Bawdrip which seemed to be much clearer and nearer the junction concerned that the Holywell Road sign on the A39.
 - v. Broadmead Lane road edge - Marked for work. Mr Sperring has said he will sort it out with his digger.
 - vi. Redlands Lane corner - a trench has been dug which has relieved the problem.
 - vii. Nidon Bridge pothole - The Clerk had received a response from Mr Gill that this would be attended to within 28 days from 1st July.
 - b. Matters arising - Edington Road towards Burtle - The state of the road at the cattery is diabolical and likely to cause an accident at some time, particularly if two vehicles try to pass each other. CCllr Huxtable would look at it tomorrow. The Clerk would write to Liam Gill about it.
- 16/17/57 **PRESENT** - CCllr Huxtable left the meeting.
- 16/17/58 **PLANNING** -
- a. 26/16/00002 - erection of garage, installation of 3 rooflights in rear elevation, replacement of two doors with windows in side and rear elevation, installation of replacement doors and windows at Holywell Barn - granted
 - b. Any other planning matters -
 - i. Walled Garden, Edington House - The Clerk had received a letter from Mr Sprawson expressing various concerns regarding this. Council agreed to support his comments. The Clerk would write to Ian Walker of Tamlyns.

Chairman


Date 8th September 2016

16/17/38 **FINANCE**

- a. Summary of accounts to 24th May - The Clerk had been able to circulate accounts up to 31st May with the agenda as the statements arrived just in time. The accounts were approved.
- b. External Audit - The Clerk had received an acknowledgement that the auditors had received the paperwork.
- c. Cheques for signature - were approved as follows:- Chq.768 Clerk's salary and expenses £318.58; Chq.769 St George's Church (Churchyard maintenance grant) £500.00; Chq.770 The village Hall (grant) £500.00; Chq.771 The Tower Mint (commemorative medals) £128.40.
- d. Bank mandate - Cllr Coakeley had been in to the bank but it still needed Cllr Gilbert to go in.
- e. Queen Elizabeth II 90th birthday commemorative medals - have been received. It was agreed to distribute these to children at the monthly coffee morning and book swap in Edington School Room from 1000-1200. Clerk, in liaison with the Chairman, to produce 156 A5 leaflets for distribution. I forgot to note the date! Can someone let me know please?
- f. Any other financial matters for information - the Clerk has submitted a VAT reclaim form for £841.90.

16/17/39 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - none

16/17/40 **URGENT CORRESPONDENCE** - none

16/17/41 **ITEMS FOR NEXT MEETING** - none

16/17/42 **CONSIDERATION OF THE RESOLUTION "TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN VIEW OF THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED"** - Council agreed that this was now unnecessary.

16/17/43 **LAND REGISTRY - LAND ALONG THE NIDON** - It was felt that the Council's application for the land should be made without further delay. There was no update as Cllr Gilbert was not present.

16/17/44 **DATE OF NEXT MEETING** - Thursday, 14th July 2016. Cllr Coakeley apologised that he would be unable attend.

The meeting ended at 8.50pm.

Chairman

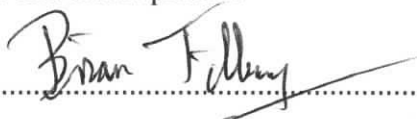


Date

14th July 2016

- 16/17/25 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall and Coakeley.
- 16/17/26 **APOLOGIES FOR ABSENCE** - were received from CCllr Huxtable and Cllr Gilbert. There were several matters which the Council required an update on from Cllr Gilbert and the Clerk was instructed to write to her with regard to the following matters:- Land Registry, bank mandate, photos for the website, Speedwatch.
- 16/17/27 **ALSO PRESENT:** 1 member of the public and DCllr Kingham
- 16/17/28 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/29 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED** - none
- 16/17/30 **MINUTES OF LAST MEETING** - were confirmed and signed.
- 16/17/31 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/32 **DISTRICT AND COUNTY COUNCILLORS' REPORTS** - No report from CCllr Huxtable who had sent apologies. DCllr Kingham responded to concerns about the standard of grass cutting which took place on 25th May. The following problems were highlighted: Cutting round the Edington sign on the Broadway was poor and didn't extend far enough; one area which is usually cut was missed (BW14/7); the quality of the work in some areas was very poor, particularly at the Holy Well. He would take these concerns back to Mr Presdee at SDC.
- 16/17/33 **BUS SERVICE** - it was noted that First Bus is now running a two hourly service through the villages for which the Council is grateful.
- 16/17/34 **HIGHWAYS**
- a. Any updates on previous problems -
 - i. Corner of Holywell Road opposite Chandlers Lane - CCllr Huxtable is looking into this.
 - ii. Speedwatch - no update as Cllr Gilbert is not present.
 - iii. Post codes for Suprema Estate and Suprema Avenue - Cllr Tilbury had received two letters from Mr Gwilliam regarding this matter. The Clerk would copy them for him. Clerk was instructed to write to Royal Mail regarding the fact that on their central database the addresses for firms such as Isedia are wrong and need to be amended.
 - iv. Heavy traffic down Holywell Road - Cllr Tilbury would talk to Mr Gwilliam about the possibility of having a new sign on the A39 and the possibility of a finger post to Suprema Estate at the crossroads was discussed. It was noted that the current sign on the A39 is extremely dirty and does not show up well.
 - v. Broadmead Lane road edge - there was still no response from Highways. It was suggested that as the road is intact it might be possible to place sandbags or something similar against the road edge.
 - vi. Redlands Lane corner - Cllr Heale had not yet looked at the problem but would do so before the next meeting.
 - b. Matters arising -
 - i. Cardboard boxes - a significant quantity had been dumped near the top of Holywell Road.
 - ii. Nidon Bridge - Clerk would let Highways know that cyclists had fallen off at the Nidon Bridge recently.
- 16/17/35 **PLANNING** -
- a. 26/16/00002 - erection of garage, installation of 3 rooflights in rear elevation, replacement of two doors with windows in side and rear elevation, installation of replacement doors and windows at Holywell Barn - no update at 03/06/16
 - b. Any other planning matters - none.
- 16/17/36 **RIGHTS OF WAY, FOOTPATHS** - Problems arising and updates - Cllr Marshall reported that the finger post in Chandlers Lane will be sorted out by a resident. It was noted that path BW14/60 needs cutting. Cllr Tilbury would ask Mr Alford to undertake this.
- 16/17/37 **WEBSITE - ADDITIONAL PHOTOS OF THE VILLAGE AND PHOTOS OF COUNCILLORS** - no update as Cllr Gilbert not present.

Chairman

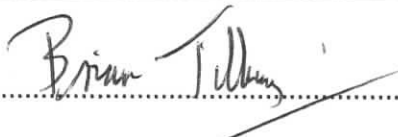


Date



- 16/17/1 **PRESENT:** Cllrs Tilbury (in the Chair), Heale, Marshall, Coakeley and Gilbert
- 16/17/2 **APOLOGIES FOR ABSENCE** - none
- 16/17/3 **ALSO PRESENT:** 7 members of the public, CCllr Huxtable and DCllr Kingham
- 16/17/4 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/5 **ELECTION OF CHAIRMAN AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE** - Cllr Tilbury was proposed by Cllr Coakeley, seconded by Cllr Heale and elected. He signed his declaration of acceptance of office as Chairman which was witnessed by the Clerk.
- 16/17/6 **ELECTION OF VICE CHAIRMAN** - Cllr Heale was proposed by Cllr Marshall, seconded by Cllr Gilbert and elected.
- 16/17/7 **ELECTION OF REPRESENTATIVES - Footpaths** - Cllr Marshall was proposed by Cllr Tilbury, seconded by Cllr Heale and elected.
- 16/17/8 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED:** Cllrs Coakeley and Gilbert declared an interest in planning at Holywell Barn
- 16/17/9 **MINUTES OF LAST MEETING** - were confirmed and signed
- 16/17/10 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/11 **DISTRICT COUNCILLOR'S REPORT** - Agreed to be unnecessary following the Parish Meeting at which he had reported.
- 16/17/12 **COUNTY COUNCILLOR'S REPORT** - Agreed to be unnecessary following the Parish Meeting at which he had reported.
- 16/17/13 **BUS SERVICE** - Webber Buses had agreed to take over the routes affecting the Polden villages but had just ceased operating due to financial problems. The County Council had stepped in with emergency measures and are working on the problem. Updates on the situation can be found at www.somersetnewsroom.com.
- 16/17/14 **HIGHWAYS**
- a. Any updates on previous problems -
 - i. Corner of Holywell Road opposite Chandlers Lane - CCllr Huxtable reported that Highways are looking for a solution to the problem.
 - ii. Post codes for Suprema Estate and Suprema Avenue - Mr Gwilliam has written two more letters to Royal Mail regarding the problem. Further problems had been experienced.
 - iii. Speedwatch - Cllr Gilbert reported that it had now been agreed that the original sites should be properly reinstate together with two new ones.
 - iv. Heavy traffic down Holywell Road - no conclusions reached.
 - b. Matters arising -
 - i. Burtle Road - CCllr Huxtable reported that a length of the road was being re-done by the contractors as it had not come up to specification.
 - ii. Broadmead Lane - The Clerk was instructed to complain again about the edge of the road opposite Church Road.
 - iii. Redlands Lane - A problem with ponding at the corner was discussed. Cllr Heale would go and look at it to see if he could do anything about it.
- 16/17/15 **PRESENT** - CCllr Huxtable left the meeting.
- 16/17/16 **PLANNING** -
- a. 26/16/00001 - Prior approval of erection of single storey extension at 3 Suprema Avenue - Permission not required

Chairman

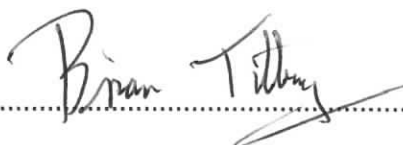


Date

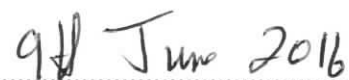
9th June 2016

- b. 26/16/00002 - erection of garage, installation of 3 rooflights in rear elevation, replacement of two doors with windows in side and rear elevation, installation of replacement doors and windows at Holywell Barn - Cllrs Coakeley and Gilbert took no part in the discussion or decision. This application was supported as it is considered to be an improvement.
- c. Any other planning matters - none
- 16/17/17 **RIGHTS OF WAY, FOOTPATHS** - A problem with horses on one footpath had been resolved by the owner moving them. There is a problem with a finger post in Chandlers Lane.
- 16/17/18 **WEBSITE** - no additional photos of the village and photos of councillors had been received by the Clerk.
- 16/17/19 **FINANCE**
- a. Internal Audit report - There was a clear internal audit report although the auditor advised that the Council should again consider a formal risk management report and statement of internal control.
- b. Annual Governance Statement 2015/16 - this had been copied to councillors with the agenda. The form was completed a step at a time and signed by the Chairman and Clerk.
- c. Accounting Statements 2015/16 - had also been copied to councillors with the agenda. The form was agreed and signed by the Chairman and Clerk.
- d. Cheques for signature were approved as follows:- chq.762 Clerk's pay and expenses £386.85; chq.763 SALC (sub) £100.20; chq.764 R Young (internal audit) £20.00; chq.765 (cancelled); chq.766 (software and printer/scanner) £228.90; chq.767 Came & Co (insurance) £276.49.
- e. Bank mandate - the Clerk gave Cllrs Coakeley and Gilbert their forms to sign and take into the bank. The main form was completed and signed as appropriate. Future signing would be any three of the following signatories:- Julia Marshall, Alan Marshall, Brian Tilbury, David Heale, Samantha Gilbert and Mark Coakeley.
- f. Queen Elizabeth II 90th birthday commemorative medals - have been ordered. It is hoped to arrange for cream teas on Sunday 21st August when children will be able to receive their medals.
- g. Any other financial matters for information -
- i. Precept - the Clerk had received notification that the precept had been sent. Once she is in a position to confirm that it has been received then grants can be paid out to the Churchyard and the Hall.
- ii. Transparency Fund - the Clerk reported that it is now possible to claim for necessary items not previously claimed. She advised claiming for allowable software and for a scanner/printer. This was agreed.
- 16/17/20 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD put for circulation; the next Cluster meeting has been cancelled.
- 16/17/21 **URGENT CORRESPONDENCE** - none
- 16/17/22 **ITEMS FOR NEXT MEETING** - none
- 16/17/23 **CONSIDERATION OF THE RESOLUTION "TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN VIEW OF THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED"** - This resolution was passed and, on being invited to remain some members of the public did so. Others left.

Chairman



Date



- 16/17/24 **LAND REGISTRY - LAND ALONG THE NIDON** - Gerald Smith had sent two emails earlier in the day which the Clerk had forwarded on to councillors. It was felt that these would be helpful. Cllr Gilbert would now respond to the Land Registry and apply for registration on behalf of Edington.
- 16/17/25 **DATE OF NEXT MEETING** - Thursday, 9th June 2016

The meeting finished at 9.05pm

Chairman



Date

9th June 2016

- 16/17/1 **PRESENT:** Cllrs Heale(in the Chair), Marshall, Coakeley and Gilbert
- 16/17/2 **APOLOGIES FOR ABSENCE** - At the previous meeting Cllr Tilbury had apologised that he would be late
- 16/17/3 **ALSO PRESENT:** 5 members of the public, CCllr Huxtable and DCllr Kingham
- 16/17/4 **IN ATTENDANCE:** The Clerk to the Council
- 16/17/5 **DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DISPENSATIONS AS REQUIRED:** none
- 16/17/6 **MINUTES OF LAST MEETING** - were confirmed and signed
- 16/17/7 **UPDATES ARISING FROM LAST MEETING AND NOT LISTED** - none
- 16/17/8 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that the budget had gone through and now is a fairly quiet time as the new council year starts.
- 16/17/9 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable said it is also a quiet time for County as the new council gets started. There is a frustrating cash shortage and some parish councils are contributing to partnership schemes. He gave a few examples of the sort of schemes that might be covered. There are 340 parish councils in Somerset.
- 16/17/10 **BUS SERVICE** - CCllr Huxtable gave the meeting an update on the situation with regard to the 375 bus service through the Polden villages from Woolavington to Ashcott. SCC is very concerned as the withdrawal of this service would effectively cut off the affected villages. Students and workers would be hit as well as a great many other people. There is a lot of work going on to ensure that a service of some sort will continue, possibly provided by a different company and with SCC subsidy. He has been assured it will be sorted out and will keep the parish councils updated.
- 16/17/11 **PRESENT** - Cllr Tilbury arrived and took over the Chair.
- 16/17/12 **HIGHWAYS**
- a. Any updates on previous problems -
 - i. Post on the corner of Holywell Road and Chandlers Lane - There has been no more trouble. Item to be removed from agenda.
 - ii. Corner of Holywell Road opposite Chandlers Lane - there has been no update. CCllr Huxtable thought this could be covered by flood prevention funding and will include it for this.
 - iii. Speedwatch - Cllr Gilbert has not managed to make contact with David Smith who failed to get back to her. It was agreed that she would organise a speedwatch session in one of the places previously agreed.
 - iv. Post codes for Suprema Estate and Suprema Avenue - The Clerk explained that the request has to come from Mr Gwilliam again. Cllr Tilbury asked the Clerk to write to Mr Gwilliam explaining the situation including the problem with search engines indicating Suprema Avenue as the entrance to the Estate and the amount of damage done to the village infrastructure by the vehicles that take the wrong route. The Council was informed by a member of the public resident in Suprema Avenue that it is on their deeds that the Avenue is not to be used for access to Suprema Estate and it was also noted that Suprema Avenue is a private road.
 - v. Heavy traffic down Holywell Road - CCllr Huxtable said he would give some thought to this problem.
 - vi. Reflective marker posts - this is no further forward. Clerk to pursue.
 - b. Matters arising -
 - i. Lippetts Way and Broadway - the Council received complaints about the state of the road edges and the dangerous potholes along Lippetts Way and Broadway. This is particularly important now that Gwilliams store has opened and the Post Office has moved there.
- 16/17/13 **PRESENT** - Cllr Huxtable left the meeting
- 16/17/14 **PLANNING** -
- a. There were no applications for consideration or report
 - b. Any other planning matters - none
- 16/17/15 **RIGHTS OF WAY, FOOTPATHS** - Cllr Marshall reported that no new problems had been brought to his attention and he is monitoring previously reported problems. A member of the public mentioned a problem with dog fouling. DCllr Kingham reported that if anyone can take a photograph of anyone allowing their dog to foul and not clearing it up then the culprit can be prosecuted.
- 16/17/16 **PILLAR BARN ROOF** - the promised repairs are well under way and appear to be being carried out in a satisfactory manner. Clerk to report the good progress to SDC.

Chairman

Date 17th May 2016

16/17/17 **WEBSITE** - additional photos of the village and photos of councillors are still required.

16/17/18 **FINANCE**

- a. Accounts check - sheets had been provided for councillors with the agenda. The accounts were approved.
- b. Audits internal and external - the Clerk has posted the relevant notices for audit. She has everything ready for the internal audit.
- c. Cheques for signature - were approved as follows - chq.759 Clerk's pay and expenses £317.92; chq.760 SDC (ground maintenance) £173.34; chq.761 Edington School Room (room hire) £132.00.
- d. Bank Mandate - The Clerk had managed to obtain the forms but hadn't yet been able to look through them.
- e. Queen Elizabeth II 90th birthday celebration medal - It was agreed to order 50 provided the School wasn't getting them. Cllr Gilbert to check with the school and let the Clerk know.
- f. Insurance update - The laptop is included. The defibrillator is included at an additional premium. Catcott Parish Council has agreed to pay £8 towards the cost.
- g. Any other financial matters - none

16/17/19 **SCC, SDC, SALC, NALC** - nothing to report

16/17/20 **POLICE AND CRIME COMMISSIONER ELECTION** - due to take place on 5th May

16/17/21 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Council Matters

16/17/22 **URGENT CORRESPONDENCE** - none


16/17/23 **ITEMS FOR NEXT MEETING** - none

16/17/24 **DATE OF NEXT MEETING** - 12th May following the Annual Parish Meeting which is due to start at 7pm.

16/17/25 **RESOLUTION "TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN VIEW OF THE SENSITIVE NATURE OF THE BUSINESS TO BE DISCUSSED"** - This was proposed by Cllr Tilbury, seconded by Cllr Coakeley and carried unanimously. Some members of the public and the District Councillor were invited to remain.

CONFIDENTIAL SESSION

The meeting ended at 9.05pm

Chairman 

Date 12th May 2016

LAND REGISTRY - LAND ALONG THE NYDON

Following discussion it was agreed to accept DCllr Kingham's offer to contact Gerald Smith to try to get something in writing. He was provided with notes previously made by the Clerk immediately following a telephone conversation with Mr Smith.

Chairman



Date

